



### **Galls, LLC Electronic Transmission Systems**

Galls prefers the use of EDI for our system to system purchase orders, shipments, and invoicing management – please contact Steve Jeffries at [jeffries-stephen@galls.com](mailto:jeffries-stephen@galls.com) for set-up information.

For vendors/suppliers who are not EDI compatible, Galls has created the Galls Supplier Portal (GSP) to manage stock and drop ship purchase orders as well as the invoicing of drop ship purchase orders for our suppliers. The Galls Supplier Portal (GSP) is an on-line portal that is used for suppliers that are not EDI compatible to receive purchase orders, create cases, create shipments, and track purchase orders throughout the cycle, allowing efficient receipt capabilities and improving product availability to the customer. The GSP is a user-friendly tool that is web-based only, requiring a PC and label printer to use. For “how to” instructions, Galls will provide a Users Manual. Galls reserves the right to assess chargebacks for vendors/suppliers who do not use EDI or GSP.

Please provide the following information based on your EDI capabilities or the need for set up using our GSP system.

<b>EDI Contact</b>	
<b>GSP Contact</b>	
<b>Vendor/Supplier</b>	
<b>Street Address/PO Box</b>	
<b>City, State, Zip</b>	
<b>Email</b>	
<b>Phone Number</b>	
<b>Fax Number</b>	

If you have any questions, please contact your merchandiser at Galls. If you will be using GSP, once the above information is received, your Galls merchandiser will contact you and forward the set up and operational instructions regarding GSP.

Please Note: At any future time a vendor/supplier set up for GSP has the ability to convert to EDI.